

## Gift Aid Declaration

Please treat this gift of £\_\_\_\_\_ as a Gift Aid donation.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I have given.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as current UK taxpayer.

### Donor's Details

Please ensure that you complete all details below.

Title	<input type="text"/>	Name	<input type="text"/>	
Address	<input type="text"/>			
	<input type="text"/>	Postcode	<input type="text"/>	
Signature	<input type="text"/>		Date	<input type="text"/> / <input type="text"/> / <input type="text"/>

### In order to Gift Aid your donations for the future you must tick the box below:

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future.

I am a UK taxpayer and understand that if I pay less income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay.

### Please notify the charity or CASC if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please send this form to OPA, Unit 4, Bordesley Hall Farm Barns, Storage Lane,  
Alvechurch, Birmingham, B48 7ES**